

Guidelines for Signature Sheets

Signatures are required when a Production is requesting a variance to the filming policy. Residents must be given a minimum of 24 hours between the notification letter delivery and being signed. Blank sheets are to be submitted to the Film Office prior to signing for approval.

The Film Office will provide Production with a map outlining the addresses to be signed. Production requires a minimum of 80% hard signatures of the area determined by the Film Office to be deemed in compliance. Sheets should read similar to the following:

On production letterhead

[PRODUCTION COMPANY] intends to film scenes for the project entitled [PROJECT TITLE] on [FILMING ADDRESS, DATES/TIMES] and is requesting approval to allow for the following:

Any of the following may be applicable to your shoot. Please only use those that are applicable. The Film Office may also request that other details of the shoot be added (ie. Special Effects).

- Filming/parking on roads in residential areas on more than two occasions per year
- Parking or vehicle movement to proceed before 7:00am or after 11:00pm OR anytime on Sunday or statutory holidays (*specify dates and times*)
- After hours filming, before 7:00am or after 11:00pm (*specify dates and times*)
- Overnight parking is requested (*specify locations and times*), overnight vehicle movement

80% approval of affected residents is required to obtain a permit. You have the right to object to this project in your neighbourhood.

By signing this approval sheet, I am acknowledging that I consent to this activity. Unless indicated to the contrary, approval by one adult resident at an address will be assumed to represent the views of all persons at the address.

DATE: _____

| Name (please print) | Street Address | Signature |
|--------------------------------|-----------------------|------------------|
| | | |

This document will be submitted to the City of Mississauga Film Office for verification. A permit will only be issued when Production achieves 80% neighbourhood compliance.